

## INSTRUCTIONS TO AUTHORS

**Aims and Scope:** **Environment Conservation Journal** aims to publish original research/ review papers/ Book reviews/ Reports on conferences/ seminars/ important events, news of interest/ information on forthcoming seminar/ books on the environment related aspects. It encourages submission of two categories of papers. The first category comprises scientific papers and second category comprises engineering papers. The study of environment is inherently multidisciplinary.

### **Authors Guidelines**

#### **Submission, revisions and publication:**

Manuscripts should be submitted online as a Microsoft Word file in a single column format on our website through the submission portal.

- The manuscript should be in English
- Use a normal, plain font (12-point Times new Roman) for text with 1.5 space.
- Use italics for emphasis.
- Use the automatic line numbering and page numbering function to number the pages and lines.
- Use tab stops or other commands for indents, not the space bar.
- Use the table function, not spreadsheets, to make tables.
- Use the equation editor or MathType for equations.
- Save your file in docx format (Word 2007 or higher) or doc format (older Word versions).
- Abbreviations should be defined at first mention and used consistently hereafter.
- Acknowledgments of people, grants, funds, etc. should be placed in a separate section on the title page. The names of funding organizations should be written in full.

Once the manuscript is submitted online on our website, our editorial team will do an initial assessment (Plagiarism and Quality Check) of the submitted manuscript to ascertain its eligibility to be sent for review. After passing the plagiarism and quality check stage the manuscript will be sent for review. Authors are also encouraged to provide the names of three referees/reviewers along with the manuscript.

The authors are given reasonable time and opportunities to revise the paper to address the comments of the reviewers and editorial team. If the author is unable to revise the manuscript as requested, the manuscript will be rejected. Also, if the revisions are not received within the requested dates of the revision, the manuscript will not be processed further and the authors will be requested to submit the manuscript again and will be treated as a new submission for re-review. Any manuscript which has been dormant for more than a year due to any reason whatsoever will be deleted from our system.

After a thorough review and revision process, if the paper is accepted for publication then, **Article Processing charges** would be charged. Please refer to the **Payments and Subscriptions** section of our website for the current fee structure.

The decision of the Editor-in-Chief would be final for the acceptance of the manuscript for publication in the journal.

### **Manuscript Preparation**

The manuscript should be in English in Times new roman (font size 12, space 1.5) with wide margins on high quality white paper. Subdivision of the paper into Abstract (Not more than 300 words), Introduction, Materials and Method, Results and Discussion, Conclusion, Acknowledgements and References is recommended.

Page 1: of the manuscript should contain Short and informative Title of paper, Article type, Keywords for computer aided searching, Author(s) and Co-authors name(s), Affiliation(s), complete address for correspondence including electronic address (Email id), telephone and Fax number.

Page 2: of the manuscript should contain the Abstract (Not more than 300 words) and at least six keywords in alphabetical order.

Consecutive pages: of the manuscript should contain Introduction, Materials and Method, Results and Discussion, Acknowledgement, Conflict of Interest, funding if any, References.

## **Tables**

All the tables/figures/histogram/photographs should be consecutively numbered with a brief caption below and should be placed at the end of the manuscript. The illustrations should be of good quality. Illustration should be designed to allow 50 % reduction. These should be numbered sequentially.

- All tables are to be numbered using Arabic numerals.
- Tables should always be cited in text in consecutive numerical order.
- For each table, please supply a table caption (title) explaining the components of the table.
- Identify any previously published material by giving the original source in the form of a reference at the end of the table caption.
- Footnotes to tables should be indicated by superscript lower-case letters (or asterisks for significance values and other statistical data) and included beneath the table body.

## **References**

The list of references should only include works that are cited in the text and that have been published or accepted for publication.

Reference list entries should be alphabetized by the last names of the first author of each work.

Journal names and book titles should be *italicized*.

If available, please always include DOIs as full DOI links in your reference list (e.g. “<https://doi.org/abc>”).

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Cite last name every time the reference appears in the text. For example: (Khanna, 2018) or Khanna (2018)

#### ***For two authors***

Cite both names every time the reference appears in the text. For example: (Khanna and Bhutiani, 2018) or Khanna and Bhutiani (2018)

#### ***For more than two authors***

Cite the last name followed by et al. in italic. For example: (Khanna *et al.*, 2018) or Khanna *et al.* (2018)

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Cite the multiple works with a, b, c and so on. Assign these letters within the reference list also, which is sorted alphabetically by the surname of the first author. For example: (Khanna, 2017a,b,c) or Khanna, (2017a,b,c)

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For example: (Centers for Disease Control and Prevention, 2021) or Centers for Disease Control and Prevention (2021)

All references cited in the text should be listed at the end of the manuscript alphabetically in the following style:

### **References in the Reference list**

#### ***For paper***

Bhutiani, R., Ram, K. & Ahamad, F. (2019). Assessment of suitability of ground water quality in and around Laksar, Haridwar, Uttarakhand on the basis Water Quality Index (WQI). *Environment Conservation Journal*, 20 (1), 41–46. <https://doi.org/10.36953/ECJ.2019.1008.1207>

#### ***For book***

Khanna, D.R. & Bhutiani, R. (2017): *Water Biology*. Discovery Publishing House, New Delhi.

#### ***Society, association, or institution as author and publisher***

American Public Health Association (2012). Standard methods for examination of water and waste water. 23th Ed. Washington DC, USA.

#### ***Chapter, essay, or article by author in a book or encyclopedia edited by another***

Priyanka, Tiwari, Ramesh Chandra and Bhutiani, Rakesh (2021): Green tea and its effects with special reference to ayurvedic concept about tea and rasayana. In: *Green Tea* (pp: 99-109) Nova Publications.

#### ***Ph.D. Thesis, Dissertation and Reports***

Bhutiani, R., (2004). *Limnological status of river Suswa with reference to its mathematical modeling*, Ph.D. Thesis submitted to Gurukul Kangri University, Haridwar, Uttaranchal, India.

#### ***For webpage***

Centers for Disease Control and Prevention (2021). Water treatment. Centers for Disease Control and Prevention, National Center for Emerging and Zoonotic Infectious Diseases (NCEZID), Division of Foodborne, Waterborne, and Environmental Diseases (DFWED). Retrieved March 3, 2021, [https://www.cdc.gov/healthywater/drinking/public/water\\_treatment.html](https://www.cdc.gov/healthywater/drinking/public/water_treatment.html)

### *Annual report*

United States Department of Agriculture (2016). World Rice Production, Consumption, and Stocks. United States Department of Agriculture. Foreign Agricultural Service. Retrieved from <http://apps.fas.usda.gov/psdonline/psdHome.aspx>)

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